

RICHMOND VILLA MEETING

NOVEMBER 18, 2014

Location: Richmond Villa, St. Peter's

Present: Councillor S. MacNeil, Councillor G. Boucher
Councillor B. Marchand, Mr. Ross Wagg,
Mr. Blair Campbell, Mr. Carson Samson (CEO)

Councillor MacNeil called the meeting to order at 6:53 p.m.

Items Added to the Agenda:

Councillor Marchand requested and received unanimous consent to add the start time of board meetings.

Moved by Mr. Blair Campbell, seconded by Mr. Ross Wagg that the agenda be accepted with the item added. Motion carried.

Review of Minutes: September 16, 2014

Moved by Councillor Gilbert Boucher, seconded by Mr. Blair Campbell that the minutes of September 16, 2014 be approved as presented. Motion carried.

Business Arising from the Minutes:

Mr. Samson indicated that he received an email from Mrs. Lisa MacDonald and he will forward it to the board.

CEO's Report:

Mr. Samson presented the Statement of Operations for the month ending September 30, 2014 including the year to date totals. The following points were highlighted:

- A net Surplus/Deficit amount was (\$166,162) with the budgeted being (\$27,029) which resulted in a year to date variance of (\$139,133);
- Sick Report for the month ending September 30, 2014 shows the use of sick time as 3.55% of total wages compared to 3.63% last year;
- Overtime 2.33% of total wages compared to 1.32% last year;
- All NH Beds and apartments are full including our respite bed;

- Snow plowing tenders closed on November 7, 2014 and two vendors submitted bids for the work. The results were displayed in another spreadsheet. A discussion took place regarding the required certification that is listed in the tender.

Moved by Councillor Boucher, seconded by Mr. Blair Campbell that the snow plow tender for the 2014-15 season be awarded to Atlantic Automation. Motion carried.

- Included in the package is a report from AEM about the Air Handling Unit project and why we are not realizing the true savings. AEM's conclusion is not acceptable. The annual savings projected by putting in the variable speed drives were to be realized through our energy costs only. The proposal did not include any incidental savings that may be realized through our fuel consumption. They are trying to "White Noise" the issue. After they connect to our NSP meter and we have not figured out why we cannot realize our savings, we need to discuss if we want to get a legal opinion on this.
- It was suggested that Mr. Samson contact NSP to let them know AEM will be checking the meter.
- It was the consensus of the board that Mr. Samson put forth a proposal to AEM asking for a refund. Mr. Samson will provide the board with an update at the next board meeting.
- The Villa has partnered with St. Anne's Community Center to offer weekly blood collection for community members in our area. The blood collection will be offered on Wednesday mornings in the adult day room from 8am to 9am. This will also ensure we have blood collection available to accommodate our residents on consistent basis.
- Notice has been given by CUPE that they are looking for dates to begin the bargaining process. The current collective agreement ends on October 31, 2014. Also, the bargaining of collective agreements or the working of essential services plans are to stop until April 1, 2015
- Notice has been given by NSNU that they are looking for dates to begin the bargaining process. The current collective agreement ends October 31, 2014. Also, the bargaining of collective agreements or the working of essential services plans are to stop until April 1, 2015

Moved by Councillor Boucher, seconded by Mr. Ross Wagg that list of vendor expenses, including disbursements to Revenue Canada, for the month of September 2014 in the amount of \$350,807.15 be accepted as presented. Motion carried.

Moved by Mr. Blair Campbell, seconded by Councillor Boucher that the Administrator's report for the month of September 2014 be accepted as presented. Motion carried.

Item Added:

It was the consensus of the Board that, moving forward, Richmond Villa Board Meetings will take place at 7:00 PM.

General Business:

Mr. Samson provided the board with an update on the dialysis services.

Councillor MacNeil indicated that there will be a tree lighting event for the residents and Mr. Samson will email the details to the board.

Adjournment

Moved by Councillor Boucher, seconded by Mr. Ross Wagg that the meeting be adjourned.

There being no further business the Chair adjourned the meeting at 7:30 p.m.

CHAIRPERSON

CAO/CLERK

RECORDER