

RICHMOND VILLA MEETING

JANUARY 12, 2016

Location: Richmond Villa, St. Peter's

Present: Councillor S. MacNeil, Councillor G. Boucher
Councillor B. Marchand, Mr. Ross Wagg
Mrs. Eva Landry, Mr. Blair Campbell
Mr. Carson Samson (CEO)

Councillor MacNeil called the meeting to order at 7:00 p.m.

Items Added to the Agenda:

Councillor Marchand requested and received unanimous consent to add "minutes" to the agenda.

Mr. Campbell requested and received unanimous consent to add "Dialysis" to the agenda.

Moved by Councillor Boucher, seconded by Councillor Marchand that the agenda be accepted with the items added. Motion carried.

Review of Minutes: November 16, 2015

It was noted that there were three grammatical/spelling errors in the November 16, 2015 minutes that needed to be corrected.

Moved by Councillor Boucher, seconded by Mrs. Landry that the minutes of November 16, 2015 be approved with the noted corrections. Motion carried.

Business Arising from the Minutes:

It was noted that on page 2 in the minutes of November 16, 2015, the paragraph should read:

A clause has been added to the tender package this year which allows the CEO to bring the option to renew the existing snow plow service to the board for the second and the third year without going to tender, if so desired by the Board. The contract will have to go out to tender again in Fiscal 2018-2019 regardless of the service provided.

CEO's Report:

Mr. Samson presented the Statement of Operations for the month ending November 30, 2015 including the year to date totals. The following points were highlighted:

- A net Surplus/Deficit amount was (\$80,999) with the budget being \$58,972 which resulted in a variance of \$22,027; Spending has been reduced. Building and maintenance costs continue to be an issue;
- Sick Report for the month ending November 30, 2015 shows the use of sick time as 4.04% of total wages compared to 3.79% last year;
- Overtime 2.38% of total wages compared to 2.51% last year;
- All NH Beds are full and apartments are now full;
- The provincial Long Term Care working committee has sent three recommendations to the Government and they are before the treasury Board for discussing:
 - Group Purchasing
 - Reducing attend care budget
 - Over the counter Medication Funding
- Two projects have been put forward for Capital Funding (copies attached). Both are identified as resident safety issues and it is hoped that funding will be approved;
- CCA program is going well and candidates will be available for hire conditionally by the end of February;
- After 300 shifts, casual employees are entitled to benefits such as vacation, sick, pension;
- There are 3 people on a waiting list for apartments;
- Internet is being updated and the website will include additional functions such as an online donation section, board meeting minutes, a secure place for staff log ins etc.
- CEO is looking into service contracts for site maintenance;

Moved by Councillor Boucher, seconded by Mr. Blair Campbell that list of vendor expenses, including disbursements to Revenue Canada, for the month of November 2015 in the amount of \$312,576.11 be accepted as presented. Motion carried.

It was noted that the CEO would check on the Grant Thornton Expense in the amount of \$3,076.25 and report back to the board with the details.

Moved by Mr. Ross Wagg, seconded by Councillor Boucher that the CEO's report for the month of November 2015 be accepted as presented. Motion carried.

Items Added:

It was noted that posting the Villa Board minutes for public viewing would be a good idea. It was also noted that there was a possibility that a link to the Villa website could be placed on the municipality's website or possible placement of the Villa Board minutes on the municipal website.

The CEO indicated that the patient leaving to go to the Strait Richmond Hospital for treatments is a different situation because the patient is receiving Hemodialysis, not regular dialysis.

General Business:

The CEO noted that he would complete a spreadsheet tracking electricity over a period of a couple of years for the board's viewing.

Moved by Councillor Boucher that the meeting be adjourned.

Adjournment

There being no further business the Chair adjourned the meeting at 7:42 p.m.

CHAIRPERSON

CAO/CLERK

RECORDER