

RICHMOND VILLA MEETING

MARCH 8, 2016

Location: Richmond Villa, St. Peter's

Present: Councillor S. MacNeil, Councillor G. Boucher
Councillor B. Marchand, Mr. Ross Wagg
Mrs. Eva Landry, Mr. Carson Samson (CEO)

Councillor MacNeil called the meeting to order at 7:00 p.m.

Items Added to the Agenda:

Moved by Mr. Wagg, seconded by Mrs. Landry that the agenda be accepted with the items added. Motion carried.

Review of Minutes: January 12, 2016

It was noted that there were two errors in the January 12, 2016 minutes that needed to be corrected.

Moved by Councillor Boucher, seconded by Mr. Wagg that the minutes of November 16, 2015 be approved with the noted corrections. Motion carried.

Business Arising from the Minutes:

There was no business arising from the minutes.

CEO's Report:

Councillor Marchand arrived at 7:05pm.

Mr. Samson presented the Statement of Operations for the month ending January 31, 2016 including the year to date totals. The following points were highlighted:

- A net Surplus/Deficit amount was \$13,043 with the budgeted being (\$80,771) which resulted in a variance of \$93,814;
- Sick Report for the month ending January 31, 2016 shows the use of sick time as 4.53% of total wages compared to 3.85% last year;
- Overtime 2.92% of total wages compared to 2.39% last year;
- All NH Beds are full and apartments are now full;

- The CCA students have finished their Home Care placement and are ready for conditional hire. Nine students have been placed on the casual list (names were discussed). Negotiations are taking place with the Union on a MOA regarding their work term of reference;
- Negotiations have taken place with flagship media regarding website design. The vendor says the new site can be up and running within three weeks of final approval. Since the website will represent the Villa Board, as well management, the quote has been distributed for discussion and to obtain approval.

Moved by Councillor Boucher, seconded by Mr. Wagg to accept the quote submitted by Flagship Multimedia and FURTHER MOVED that the Videography Services option be included, to provide a virtual tour of the facility. Motion carried.

- The DHW is in the process of launching a new website on LTC wait times. Attached is CCIR#16.08 for information purposes. The website will be live on April 1, 2016 for the public to view. Currently, the website has real data based on 50 percentile with the intention of having 90 percentile once it goes live. It is beneficial for board members to familiarize themselves with the website in order to respond to questions from the public;
- An update on the AHU project cost savings has been attached for information purposes;
- The Annual Richmond Villa memorial service took place on February 25, 2016. It went exceptionally well and was attended by approximately 100 resident families;
- CUPE has expressed interest to bargain in the fall and are looking for dates. The essential service plan has been completed;
- No bargaining is planned for NSNU;
- WCB rates are good. There is an employee (CCA) who is currently on long term due to a knee injury. This claim will affect the rate in two years;
- JOHSC is very active and excellent work;

Moved by Mrs. Landry, seconded by Mr. Wagg that list of vendor expenses, including disbursements to Revenue Canada, for the month of January 2016 in the amount of \$283,887.09 be accepted as presented. Motion carried.

Moved by Councillor Boucher, seconded by Mrs. Landry that the CEO's report for the month of January 2016 be accepted as presented. Motion carried.

Items Added:

There were no items added.

General Business:

In response to a question from Councillor Marchand, the CEO will prepare a report on snow removal and distribute to the board members.

Adjournment

Moved by Councillor Boucher that the meeting be adjourned.

There being no further business the Chair adjourned the meeting at 7:28 p.m.

CHAIRPERSON

CAO/CLERK

RECORDER