

RICHMOND VILLA MEETING

JUNE 9, 2015

Location: Richmond Villa, St. Peter's

Present: Councillor S. MacNeil, Councillor G. Boucher
Councillor B. Marchand, Mr. Blair Campbell,
Mr. Ross Wagg, Mrs. Eva Landry
Mr. Carson Samson (CEO)

Councillor MacNeil called the meeting to order at 7:00 p.m.

Items Added to the Agenda:

There were no items added to the agenda.

Moved by Mr. Ross Wagg, seconded by Councillor Boucher that the agenda be accepted as presented. Motion carried.

Review of Minutes: April 14, 2015

Moved by Councillor Boucher, seconded by Mrs. Eva Landry that the minutes of April 14, 2015 be accepted as presented. Motion carried.

Business Arising from the Minutes:

Mr. Blair Campbell inquired about the overdraft re: interest rate. Mr. Samson noted that he would report back to the board regarding how long it would take until the bank overdraft would no longer assist with the cash flow issue, if this can be objectively determined.

CEO's Report:

Mr. Samson presented the Statement of Operations for the month ending April 30, 2015 including the year to date totals. The following points were highlighted:

- A net Surplus/Deficit amount was (\$1,192) with the budgeted being (\$5,637) which resulted in a year to date variance of \$4,445;
- The Province is aware of the cash flow issue; however there is no additional funding available;

- Variance report noted improvement due to such things as reduced spending in Administration, reduced OT & Sick time, Doc banks/sick replacements and using fundraised dollars;
- Challenge remains with fuel and power;
- Sick Report for the month ending April 30, 2015 shows the use of sick time as 4.82% of total wages compared to 3.83% last year;
- Overtime 2.68% of total wages compared to 1.97% last year;
- Provincial initiative for sick time is to use it or lose it; The challenge is informing employees that sick time is an insurance, not an entitlement;
- Sick time has dropped by approximately \$60,000 over the years;
- All NH beds and Apartments are at full capacity;
- A response was received from the Minister of Health and Wellness regarding the restructuring of the six unit assisted living apartments (attached);
- Nova Scotia Health Employers Pension Program CEO was at the facility for a session which was well attended and well received;
- Currently awaiting a visit from an officer from the Department of Health and Wellness to do an on-site inspection;
- Staff appreciation and recognition day was held on Friday, May 29, 2015;
- The annual resident lobster lunch will be held on Friday, June 19, 2015 with lobsters being donated by Lobsters R US;
- Auditors have completed field work and will have the audited statements by the next scheduled board meeting in September;
- The Continuing Care Assistant (CCA) program proposal has been completed and will be submitted to the Department of Labour and Advanced Education this week. No approval has been given as of yet and no funding confirmed;
- Councillor Marchand indicated that there were more CCA numbers than the number which was provided to the CEO;
- The CEO noted that he would contact Nova Scotia Community College regarding CCA numbers;
- Mr. Samson noted that he received an email from Mr. Calder after the passing of his wife, a resident at the facility, and that the email would be circulated to the members;
- There were no labour relations issues to report.

Moved by Mr. Blair Campbell, seconded by Councillor Boucher that list of vendor expenses, including disbursements to Revenue Canada, for the month of April 2015 in the amount of \$243,517.29 be accepted as presented. Motion carried.

Moved by Councillor Boucher, seconded by Mr. Ross Wagg that the Administrator's report for the month of April 2015 be accepted as presented. Motion carried.

General Business:

It was noted that calls had been received by some Board members from family members regarding placements for their family members at the facility.

Mr. Samson noted that he would speak to the employees again regarding placements.

Adjournment

There being no further business the Chair adjourned the meeting at 7:27 p.m.

CHAIRPERSON

CAO/CLERK

RECORDER